

Business Builder Registration Form

**FREE
with your
Membership**

Business Builder provides **free of charge** knowledge, guidance and practical solutions required for businesses to be able to comply with legislation and regulations. **Business Builder** will ensure that all relevant rules and business regulations are observed and that all necessary documents, policies and procedures are put in place.

With most legislation it's not just a case of doing the right thing – you have to be able to prove it. We provide a complete, independent, date stamped, and tamper-proof audit trail just for this purpose. The service is secure and tailored to your specific needs, **Business Builder** is available to members of Birmingham & Solihull Chamber of Commerce and Industry including Institute of Asian Businesses (IAB), for the lifetime of their membership.

Please complete the Registration form below:

Title		
Forename		
Initials		
Surname		
Email Address		
Proposed username		Please use email address
Password		Between 5 and 15 characters
Company Type	<input type="checkbox"/> Ltd company or LLP <input type="checkbox"/> Sole trader <input type="checkbox"/> Partnership	
Job title		
Telephone		Enter 0 if not known
Fax		As above
Company Name		Full company name
Company Number		Required if Ltd or LLP
Registered address		Required if Ltd or LLP
Company Short Name		User-friendly version (can be the same)
Street		
Town		
County		
Postcode		
No. of employees	<input type="checkbox"/> 1 <input type="checkbox"/> 2 –5 <input type="checkbox"/> 6–10 <input type="checkbox"/> 11–20 <input type="checkbox"/> 20+	

Thank you for completing this form.

If a **Birmingham or IAB member** please return to Membership Relations Team, Birmingham Chamber of Commerce and Industry, 75 Harborne Road, Birmingham B15 3DH.

Solihull members please return form to Membership Relations Team, Solihull Chamber of Commerce and Industry, Wellington House, Starley way, Birmingham international park, Solihull B37 7HE.